



## GUIDELINES FOR APPLICANTS

Omagh Sports Forum is made up of a cross section of public and community/sports representatives from the Omagh District, the Forum's objectives are as follows

1. The objectives of the Forum shall be: -
  - (a) To encourage participation in sport and a healthier lifestyle through publicity and marketing etc.
  - (b) To encourage participation in leisure access, events and development of sport throughout the District.
  - (c) To annually recognise and celebrate the achievements of sports persons throughout the District.
  - (d) To receive applications for Grant Aid  
Sports Bursaries  
Gold Card Scheme  
Sports Events  
and agree Grant/Bursary amounts for each application in accordance with the criteria in place.
  - (e) To increase opportunities for individuals, clubs and organisations to improve their coaching, administration performance and partnership working.
  - (f) To act as a Forum for discussion and outreach to all communities throughout the District and undertake a monitoring and delivery role in the Strategy for Sport, Leisure and Recreation.

One of the main objects of the Forum is to receive applications for Grant Aid, Sports Bursaries, and Gold Card Scheme on a **MONTHLY** basis (Except August) and agree Grant/Bursary amounts for each application in accordance with the criteria and guidelines that follows:

**Guidelines and Criteria to Clubs/Organisations**  
**'What we will fund'**

1. Individuals/Clubs that are involved in an amateur capacity and affiliated to a Governing Body of Sport that is recognised by the Sport N. I. Sports Clubs who do not have their Governing body recognised by Sport NI, will be subject to a **minimum** deduction in Grant Aid of 10% (All other factors will be considered on merit as to the % deducted)
2. Clubs/Organisations Constitution must be in place ***dated*** and ***signed*** as '***adopted***'.
3. Clear evidence of sustainable sports/coaching activities from Club/Organisation.
4. Clubs/Organisations that will allow Linkages to marketing of events/programmes with Omagh Sports Forum and Omagh District Council.
5. Clubs/Organisation's demonstrate the Skills development and participation potential of the project/programme.
6. A copy of Clubs/Organisations most recent annual accounts dated and signed as approved by a senior member of clubs/Organisations management committee **or** an estimate of our income and expenditure for the first year, dated and signed as approved.
7. A Clubs/Organisations original Bank or Building Society statement not more than three months old **or** a copy of the pages in your passbook that show your Clubs/Organisation's name, Account number and current balance that has been stamped and signed by Clubs/Organisation's Bank or Building Society.
8. Clubs/Organisations may only apply a maximum of **2 TIMES** annually for Grant Aid under **(a),(b)** and **(c)**.
9. Clubs/Organisations that provide Copy of Child Protection Policy (If appropriate)
10. Clubs/Organisations that provide Copy of Public Liability Certificate (If appropriate)
11. Clubs organising & Hosting Open Public Events/Competitions that is **not** normally part of the clubs annual calendar of Events/Competitions.

## Types of Grants Available

### **(a) Coaching Courses (Sports Dev & Rec Grant Aid form)**

Eligible costs up to a maximum of **£350** per club/organisation per 12 month financial period. Applicant (s) attending Coaching course **MUST** be an active, affiliated member of the club/organisation. Club/Organisation must apply on behalf of applicant(s).

### **(b) Club Equipment (Sports Dev & Rec Grant Aid Form)**

Grant aid of eligible cost up to a maximum of **£250** per club per 12 month financial period, items of non-sporting equipment will not be considered, equipment must be of benefit to all club members.

### **(c) Open Club Grant (Sports Dev & Rec Grant Aid Form)**

Grant aid of eligible cost up to a maximum of **£250** per club per 12 month financial period. Open Club Grant is for Open Public Tournaments and Sporting Events that **ALL** members of the public can enter.

**(Not normally part of the clubs annual calendar of Events/Competitions)**

### **(d) Sports Bursaries (OSF Bursary Application Form)**

The purpose of these awards is to facilitate achievement by aspiring individual performers who have the ability and potential to bring recognition and success at National and International level to Omagh District Council. A Sport Bursary amount of a maximum of **£400** per application per 12 month Financial period. **(Awarded ONCE annually)**

### **(e) Gold Card Scheme (OSF Gold Card Form)**

This Scheme aims to give recognition to all sports persons from Omagh District Council area that have attained **International** or are **National Champions** in their chosen sport. Such sports persons will, on application, be admitted to the Gold Card Scheme and will be permitted to use on an **individual** basis identified recreation facilities owned and managed by Omagh District Council on a complimentary basis in recognition of their achievements. **(Awarded ONCE annually)**

## 'What will NOT fund'

### Ineligibility

**Grant aid will only be made available for a specified activity, No funding will be made available for routine or recurrent expenditure such as day to day running expenses of a club/organisation, non sporting equipment, general overheads, salaries, rent, rates etc.**

1. Commercial ventures or individuals seeking becoming Qualified Aerobics/Fitness/Weight Training instructors/Coach for commercial gain.
2. Individuals/Clubs/organisations outside the Omagh District Council area.
3. General running costs of a club/organisation including, club competitions the hiring of facilities, travelling, insurance, catering/Food and grounds maintenance costs etc.
4. Individuals/clubs/organisations with available "healthy" finances, unless clearly indicated that finances are to be used for other purposes.
5. Project/Programme is not economically viable.
6. Personal items of equipment i.e., Football boots, kit, gum shield, weight Lifting belt, Judo suit etc
7. Individuals/clubs/organisations who do not contribute to overall costs of project/programme/course.
8. Non Sporting or Grounds Maintenance equipment.
9. Summer Scheme projects (Community Services Grant these requests).
10. Gold Card and Bursary together. (***Omagh Sports Forum reserve the right to refuse the issue of Gold Card if Applicant has already received a Bursary with-in the 12 month financial period***)

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